

BISHOP ENGLAND HIGH SCHOOL ELIGIBILITY FOR ACCOMMODATIONS AND ACADEMIC SUPPORT

Non-Discriminatory Policy: The Schools of the Diocese of Charleston follow a non-discriminatory policy in regard to race, color, and national origin. Admission is open to students of all religious denominations.

Purpose: The purpose of the Accommodations and Academic Support Program is to assist students with diagnosed learning differences achieve success in their academic courses. The Program provides students with basic strategies, academic skills, and knowledge necessary for them to realize their full potential and become independent, lifelong learners. The services of the Academic Support Program are designed to provide a supportive, challenging environment to students with unique learning differences. Course instruction incorporates techniques and study skills that help students utilize individual strengths to enhance academic performance. Bishop England High School is dedicated to ensuring that all programs and services of the school are accessible by providing reasonable and effective accommodations which promote success and independence in each student.

Eligibility: In order to be considered for services,

- Student must be a registered student at Bishop England High School
- Parents must complete an application for services annually
- BEHS must be able to accommodate the student's needs with present resources
- Student must have demonstrated a history of academic difficulty
- Student must adhere to the Academic Integrity Code found in the BEHS handbook
- Student must have a specific learning difference that has been diagnosed and documented by a certified professional in a recent (last 3 years) formal psycho-educational evaluation**. The testing must have been done by a licensed clinical psychologist or a certified school psychologist and provide specific information regarding the impact the disability has on the academic performance of the student. The interpretative summary must include specific recommendations for accommodations as well as why each accommodation is recommended.

Accommodations: Accommodations and services are provided for students with documented disabilities on a case-by-case basis. The following are examples of the accommodations that may be coordinated when appropriate: preferential seating, note-taking assistance, extended time for tests, oral testing, alternate forms of class handouts, use of a calculator, or large print testing. To be eligible for accommodations, students must provide documentation from a licensed clinician that states the specific diagnosis. Recommendations by the clinician regarding the impact of the disability on academic tasks as well as appropriate accommodations will be taken into consideration. No accommodations will be provided unless a disclosure with appropriate documentation has been made to the school.

**Classroom observations that are conducted as part of the psycho-educational evaluation process may only be done by a certified Bishop England High School staff member who has completed the required diocesan VIRTUS training.

Please note: Acceptance of a student into Bishop England High School does not imply that the school will assume the responsibility for all of the special learning needs of the child, especially when such needs may require a modification or alteration of the school's curriculum.

**BISHOP ENGLAND HIGH SCHOOL
APPLICATION FOR ACCOMMODATIONS AND ACADEMIC SUPPORT**

New Services Continuing Services

Name: _____ School Year: _____

Address: _____

Phone: _____ Email: _____

Grade Level: Freshman Sophomore Junior Senior

Area of Disability: _____

Do you have a recent psycho-educational evaluation on file at BEHS? _____

List your strengths: _____

Where do you struggle the most academically? _____

What study strategies have you used in the past that have been successful? _____

What techniques have teachers used in the past that were especially helpful to you? _____

What accommodations have you been given in the past? _____

Please note: Acceptance of a student into Bishop England High School does not imply that the school will assume the responsibility for all of the special learning needs of the child, especially when such needs may require a modification or alteration of the school's curriculum.

****Pursuant to federal guidelines concerning my right to confidentiality and state law concerning privileged communication, I authorize BEHS to release my documentation to the review committee, my guidance counselor, and all of my teachers.**

Student Signature Date

Parent Signature Date

BISHOP ENGLAND HIGH SCHOOL SHARED RESPONSIBILITY AGREEMENT

Bishop England High School is dedicated to ensuring that all programs and services of the school are accessible by providing reasonable and effective accommodations which promote success and independence in each student. In order for students to benefit from these services, a shared responsibility between students, parents, and teachers must be adopted. The use of accommodations alone does not guarantee a student's success with the academic demands of Bishop England High School.

Student Responsibilities

- Attend school regularly.
- Follow behavior guidelines expected of all Bishop England High School students.
- Complete and submit all assignments within the time limits set by the classroom teacher.
- Study adequately for tests and quizzes.
- Follow the Academic Integrity Code found in the BEHS handbook.
- Attend extra help sessions as needed.

Parent Responsibilities

- Take an active role in your child's education, such as attending parent/teacher conferences.
- Provide a quiet, distraction-free area for studying.
- Adhere to recommendations from doctors regarding the use of medication, if applicable.
- Reinforce study strategies recommended by teachers and school staff.
- Monitor your child's grades and homework completion.
- Communicate regularly with teachers to promote the success of your child.

School Responsibilities

- Develop an *Accommodations and Academic Support Plan* for eligible students.
- Provide support and accommodations to enhance student learning.
- Be available for extra help.
- Guide the student towards the development of good study and organizational skills.
- Communicate regularly with parents and other teachers to promote the success of the student.

I understand and accept my responsibilities as a student. _____
(student signature) (date)

I understand and accept my responsibilities as a parent. _____
(parent signature) (date)

BISHOP ENGLAND HIGH SCHOOL PROCEDURES FOR ACCOMMODATIONS AND ACADEMIC SUPPORT

1. Parents submit application for eligibility, including a recent psycho-educational evaluation from a licensed clinician which documents a specific diagnosis and recommendations for classroom accommodations.
2. Parents and students sign and submit the shared responsibility agreement.
3. Academic Support Team reviews documentation and application for accommodations.
4. Families are contacted by the Academic Support Team to schedule an appointment to develop an *Accommodations and Academic Support Plan*.
5. Guidance counselors and teachers are notified of any accommodations the student needs to be successful in the classroom. Guidance counselors and teachers receive a copy of the student's *Accommodations and Academic Support Plan*.

Please note: The presence of a Learning Disability does not automatically guarantee academic accommodations. BEHS will carefully review all relevant information related to the request for accommodation to determine if the Learning Disability has a significant impact on a student's performance. If a determination is made to support learning accommodations, BEHS will formalize an *Accommodations and Academic Support Plan* for the student that will specify his/her accommodations. This plan will be shared with a student's parents, classroom teachers, and guidance counselor and can be used when requesting standardized testing accommodations during high school. The Plan will be reviewed on a yearly basis.