



PASS – Program for Academic Student Support 2022-2023

We are pleased to announce the launch of a new program at Bishop England High School designed to support struggling students, cultivate good study habits, and develop a stronger student work ethic. “PASS,” the Program for Academic Student Support, is set to begin during the second quarter of the 2022-2023 school year.

Time: 3:00 – 4:00 pm on Tuesday and Thursday afternoons

Location: Room 252A, Ms. Lindsey Clark’s room

Purpose & Support: The purpose of PASS is to support students who are struggling academically and to help them find their way back to success. Our goal is to partner with parents to help students develop better study skills and a strong work ethic in an effort to help each student reach his/her potential. We depend on our parents’ support of this program to ensure that each student can benefit from it to the greatest extent possible.

Start Date: *Recommended* attendance to PASS will begin on Thursday, October 20. On this date, and for the weeks leading up to November 8, students who are struggling academically (see criteria below) as determined by their teachers, counselors, and/or Academic Dean have the option to attend PASS to take advantage of the proctored space to do homework, study and prepare for assessments, and catch up or get ahead on assignments. The Dean of Student Success and Engagement (Chris Frisby) will contact the identified students and their parents/guardians to inform them of their selection to participate.

Mandatory attendance to PASS begins Tuesday, November 8. Students identified by their teachers, counselors, and/or Academic Dean as struggling academically (see the criteria listed below) will report to PASS in accordance with all guidelines pertaining to regular class attendance. Failure to report to PASS will be treated in line with the Student Handbook for “failure to report” (a Type I offense).

Program Description & Criteria: The Program for Academic Student Support (PASS) is designed to support students who meet the criteria of (1) concurrently failing multiple classes and (2) having an established pattern of missing assignments. Students assigned to PASS will report to room 252A from 3:00-4:00pm on Tuesdays and Thursdays. PASS takes priority over sports and extracurricular activities. The students' teachers, coaches and activity leaders will be notified of their PASS status and will support students in meeting this commitment.

- Students will check in and out of PASS with Mr. Frisby (or other proctor).
- Teachers of students who are failing will provide the PASS proctor with a list of assignments for that week and/or the list of assignments that a particular student must complete, practice, or make-up.
- General classroom and study hall rules will be in place for PASS: cell phones and headphones will not be permitted. Only relevant study materials and laptops will be permitted for use in an organized study environment.
- Upon completion of the PASS period, students must leave a copy of their completed work or their progress to date with the proctor.
- The proctor will deliver the completed work to the mailbox of the appropriate teacher of each student assigned to PASS.

Duration: Once assigned to PASS, a student will initially complete a minimum of four consecutive PASS periods. When the four-session minimum has been met, the Director of Student Success and Engagement, in collaboration with the student's teachers, counselor and the Academic Dean, will determine if the student has made the necessary academic improvement in order to discontinue PASS attendance.

Please feel free to reach out to me with any questions or concerns about the program.

Sincerely,

CHRISTOPHER FRISBY

Bishop England High School
Dean of Student Success & Engagement
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PASS Agreement for Parents and Students

We have read and understand the description and details outlining PASS (Program for Academic Student Support). We commit to supporting Bishop England High School's efforts to assist _____ (student's name) in achieving academic success through attendance and participation in the PASS program. We will facilitate timely attendance and participation in PASS, and we recognize that missing or skipping a mandatory PASS session will be treated as a "failure to report" incident, with the accompanying consequences, per the Bishop England High School Student / Parent Handbook.

Student Name (Printed)

Student Signature

Date

Parent/Guardian Name (Printed)

Parent/Guardian Signature

Date